



Agenda

Call to Order

National Anthem

1.0 Additions to the Agenda

2.0 Adoption of Agenda

3.0 Corrections or Amendments:

3.1. December 10, 2014 Regular Meeting of Council Minutes 3-12

4.0 Adoption of:

4.1. December 10, 2014 Regular Meeting of Council Minutes

5.0 Delegations

5.1. Marti Pickett – Primary Care Network: Drayton Valley

5.2. Drayton Valley Rotary Club - Rotary House Presentation

6.0 Public Time

7.0 Decision Items

Pages 13-39

7.1.	Councillor Shular	Local Improvement Amending Bylaw	13-15
7.2.	Councillor Wheeler	Request for Incapacitated Elector at Home Voting Resolution	16-17
7.3.	Councillor Bossert	Council Cost of Living Adjustment Waiver	18
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7.5.	Councillor Long	Memorandum of Understanding between Energy Academy of Europe and Town of Drayton Valley for the Clean Energy & Technology Centre	28-32
7.6.	Councillor Shular	Development Permit No. DV14-188	33-38
7.7.	Councillor Wheeler	In Camera	39

8.0 Information Items

Pages 40-48

8.1.	Petroleum Technology Alliance of Canada Workshop Councillor Report – Councillor Wheeler	41-42
8.2.	Aquatic Facility Fund Development Strategy Committee – September and October Minutes	43-48

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9.0 Department Reports

9.1. Planning & Development	Jenn Martin
9.2. Engineering & Transportation	Sonya Wrigglesworth
9.3. Community Services, FCSS & Sustainability	Annette Driessen
9.4. Information & Protective Services	Nesen Naidoo
9.5. Administration	Manny Deol

10.0 Council Reports

10.1. Councillor Bossert
10.2. Councillor Nadeau
10.3. Councillor Long
10.4. Councillor Shular
10.5. Councillor Wheeler
10.6. Mayor McLean

11.0 Adjournment



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Long
Councillor Nadeau
Councillor Shular
Councillor Bossert
Councillor Wheeler
Manny Deol, Town Manager
Annette Driessen, Director of Community Services
Jill Buehler, Communications & Marketing Coordinator
Jenn Martin, Planning & Development Officer
Chandra Dyck, Legislative Services Coordinator
Sonya Wigglesworth, Director of Engineering
Clayton Seely, Director of Corporate Services
Tracy Johnson, Assistant Director of Corporate Services
Rita Bijeau, Executive Assistant
Krystle Kotyk, Administrative Assistant
Jason Thompson, Audio/Video
Tom Thomson, Fire Chief
S/Sgt. Malcolm Callihoo, RCMP
Courtney Whalen, Drayton Valley Western Review
Reinisa MacLeod, CIBW Radio
Members of the Public

ABSENT:

Nesen Naidoo, Assistant Town Manager

CALL TO ORDER

Mayor McLean called the meeting to order at 9:10 a.m.

1.0 Additions to the Agenda

The following information items were added to the December 10, 2014 Regular Meeting of Council agenda:

- 8.3. RCMP Policing Report – November 2014
- 8.4. Fire Services Report – November 2014

RESOLUTION #318/14

Councillor Bossert moved to accept the items as additions to the December 10, 2014 Regular Meeting of Council.

CARRIED UNANIMOUSLY

2.0 Adoption of Agenda

RESOLUTION #319/14

Councillor Shular moved to adopt the agenda for the December 10, 2014 Regular Meeting of Council as amended.

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. November 19, 2014 Regular Meeting of Council Minutes

The following correction was made to the November 19, 2014 Regular Meeting of Council Minutes:

Councillor Long explained that he did not attend the RCMP Information Session on November 4; therefore, it needs to be removed from his Council Report.

3.2. November 19, 2014 Public Hearing Minutes for Bylaw 2014/18/D

There were no corrections or amendments to the November 19, 2014 Public Hearing Minutes for Bylaw 2014/18/D.

4.0 Adoption of:

4.1. November 19, 2014 Regular Meeting of Council Minutes

4.2. November 19, 2014 Public Hearing Minutes for Bylaw 2014/18/D

RESOLUTION #320/14

Councillor Nadeau moved to adopt the Minutes of the November 19, 2014 Regular Meeting of Council as amended.

CARRIED UNANIMOUSLY

RESOLUTION #321/14

Councillor Bossert moved to adopt the November 19, 2014 Public Hearing Minutes for Bylaw 2014/18/D as presented.

CARRIED UNANIMOUSLY

5.0 Delegations

5.1. Marti Pickett – Primary Care Network

Mr. Pickett was unable to attend.

5.2. Sandy Faunt – Drayton Valley Municipal Library

Ms. Faunt explained that the “Me Card”, a program which has been launched by the Alberta Government to allow patrons to borrow materials from any Alberta Public Library through melibraries.ca is now active at the Drayton Valley Municipal Library

5.3. S/Sgt. Malcolm Callihoo – RCMP Report for November

S/Sgt. Callihoo reviewed the November policing statistics and explained that the percentage increase for assaults in incorrect due to a typo. He advised that recently there was a joint ALERT and Drayton Valley GIS enforcement action where three persons were arrested. S/Sgt. Callihoo advised that there will be an increase in traffic enforcement during the holiday season.

5.4. Fire Chief Tom Thomson – Report for November

Mr. Thomson reviewed the November Fire Services Report and explained that they received a total of 26 calls. He added that Fire Services are still receiving a high number of false alarms but the fines to repeat offenders are being more heavily enforced.

6.0 Public Time

Pastor Randy Rye, representing the Ministerial Association, requested that Council consider re-instating invocation to be a part of the Council Agenda in the new year.

7.0 Decision Items

7.1. Subdivision Application DV-14-10 3417-50 St

Councillor Nadeau explained that Administration has received a request for a lot line adjustment for a commercial property municipally described as 3417-50 Street.

RESOLUTION #322/14

Councillor Nadeau moved that Council approve subdivision application DV/14/10 with the conditions as attached below.

1. The Developer is to engage an Alberta Land Surveyor to prepare a plan of subdivision for registration at Land Titles Office subject to the attached subdivision drawing dated September 24, 2014 and revised November 17, 2014.
 - a. Please instruct your surveyor to use the Town's block numbering system.
 - b. If the property is to be sold or mortgaged in the near future, it might be advisable to have the surveyor do a Real Property Report when they visit the site to deal with the subdivision. However, that is not a condition of subdivision approval.
2. The Developer is to pay any outstanding taxes owing on the property to the Town.
3. No reserves are due as this is a lot line adjustment.

CARRIED UNANIMOUSLY

7.2. Business License #4042 5016-47 St

Councillor Long explained that Administration has received an application for a dog grooming business to be operating at 5016-47 Street. The business will operate on an appointment basis only and a sign permit will follow following a decision on the business license.

RESOLUTION #323/14

Councillor Long moved that Council approve Business License #4042, with the standard conditions as attached. as well as the special condition noted below:

1. Prior to operation of the business, the yard is to be securely fenced and inspected by the Bylaw Authority to ensure any dogs within the premises are not able to escape.

2. The Applicant shall, at the end of each business day, clean the dog feces from her property and ensure that same is properly disposed of (double-bagged and disposed of with commercial waste). The Applicant shall ensure that no odor is created from same, which may affect surrounding landowners.
3. The applicant shall control the noise to a minimal from the dogs on site, as to not disturb adjacent landowners.
4. The home occupation is subject to review by the Licensing Officer. The Licensing Officer, or her designate, may contact adjacent property owners to determine whether or not the home occupation is causing concern for those residents.
5. The home occupation shall be conducted within the detached garage only.
6. There shall be no more than five (5) dogs per day. Only one (1) dog may be in the shop at any given time. Any increase in the number of dogs attending at the residence for services provided by the Applicant will require the authorization of the Licensing Officer.
7. The dogs in attendance at the residence for grooming purposes shall not be permitted to venture outside unless supervised by the Applicant. The Applicant shall ensure that dogs are not permitted on adjacent lands or Town property to relieve themselves, but on the Applicant property only.
8. The Applicant is not permitted to provide boarding of any animals.
9. Hours of operation of the home occupation shall be between 9:00 a.m. and 5:00 p.m. Monday to Friday.
10. The applicant must comply with any or all bylaws that pertain to this type of business. Failure to comply may result in revocation of this license.

CARRIED UNANIMOUSLY

7.3. Rezoning Bylaw 2014/18/D 4847-54 Ave

Councillor Shular explained that Administration has received an application to rezone a parcel of land, 4847-54 Avenue, from R2 – General Residential District to R3-Medium Density Residential District. Such rezoning would allow the landowner to develop a fourplex on these lands.

RESOLUTION #324/14

Councillor Shular moved that Council give Third and Final Reading to Rezoning Bylaw 2014/18/D for amendment of the Land Use Bylaw and subsequent rezoning to allow development to proceed.

CARRIED UNANIMOUSLY

7.4. Corrections and Consolidations Bylaw 2014/23/B

Councillor Wheeler explained that from time to time typos, grammatical errors or clerical errors are discovered within Bylaws which have been adopted by Council. Administration has drafted a Bylaw to allow minor amendments, as per the MGA, to be made to a Bylaw without needing to bring the document back to a Regular Council Meeting.

RESOLUTION #325/14

Councillor Wheeler moved that Council give First Reading to Corrections and Consolidations Bylaw 2014/23/B.

CARRIED UNANIMOUSLY

Councillor Shular expressed concern regarding the objective of the Bylaw being abused and subsequently the intent of the original may be lost.

Ms. Dyck added that the primary intent of the Bylaw is to allow for typographical errors to be corrected and to allow for consolidation.

RESOLUTION #326/14

Councillor Wheeler amended Bylaw 2014/23/B to include that any amendments made to a Bylaw pursuant to Bylaw 2014/23/B Council shall be notified by way of an Information Item to the next available Regular Council Meeting.

CARRIED UNANIMOUSLY

RESOLUTION #327/14

Councillor Wheeler moved that Council give Second Reading to Corrections and Consolidations Bylaw 2014/23/B as amended.

CARRIED UNANIMOUSLY

RESOLUTION #328/14

Councillor Wheeler moved that Council consider Third Reading to Corrections and Consolidations Bylaw 2014/23/B as amended.

CARRIED UNANIMOUSLY

RESOLUTION #329/14

Councillor Wheeler moved that Council give Third and Final Reading to Corrections and Consolidations Bylaw 2014/23/B as amended.

CARRIED UNANIMOUSLY

7.5. Planning and Development Policies PD-02-14 & PD-03-14

Councillor Bossert explained Administration has drafted two policies to update the addressing protocol of the Municipality. Those policies are:

- Addressing and Naming Policy PD-02-14
- Assigning Legal Description Policy PD-03-14

RESOLUTION #330/14

Councillor Shular moved to amend Policy PD-02-14, paragraph 1.B. to "...recreation areas, neighbourhoods, town owned buildings and facilities...".

CARRIED UNANIMOUSLY

RESOLUTION #331/14

Councillor Bossert moved that Council approve Addressing and Naming Policy PD-02-14 as amended.

CARRIED UNANIMOUSLY

RESOLUTION #332/14

Councillor Bossert moved that Council approve Assigning Legal Description Policy PD-03-14.

CARRIED UNANIMOUSLY

7.6. 2015 Interim Budget

Councillor Nadeau that the Council Management Committee has recommended approval of the 2015 Interim Operating & Capital Budgets for the Town of Drayton Valley. The proposed budget will include a potential increase of 9%, 6% for new construction. Mr. Seely explained that 2015 will be a year for substantial infrastructure and that it is prudent to allow room for anticipated costs due to studies pending finalization in the first quarter of the New Year. Once they are completed we will have a clearer understanding of what the financial impact would be. This will allow for the inclusion of a housing initiative and adding five positions to the organization.

RESOLUTION #333/14

Councillor Nadeau moved that Council approve the 2015 Interim Operating & Capital Budgets as presented for the Town of Drayton Valley with:

Operating revenues	15,724,573
Taxes (net of school & senior requisitions)	11,835,107
Total revenues	27,559,680
Operating expenditures	24,673,832
Debt repayment	1,096,890
Transfers to reserves	1,788,958
Total expenditures	27,599,680
Capital expenditures and financing	34,743,023

CARRIED UNANIMOUSLY

Mayor McLean called a break at 10:26 a.m.

Mayor McLean reconvened the meeting at 10:50 a.m.

7.7. 2015 Interim Fee Schedule

Councillor Long explained that Administration has updated the Fee Schedule for the Town of Drayton Valley and is presenting it to Council for ratification.

RESOLUTION #334/14

Councillor Long moved that Council approve the 2015 Interim Fee Schedule as presented.

CARRIED UNANIMOUSLY

7.8. Offer to Purchase Lands

RESOLUTION #335/14

Councillor Shular moved that Council move to "In-Camera" at 10:53 a.m.

CARRIED UNANIMOUSLY

RESOLUTION #336/14

Councillor Shular moved that Council move out of "In camera" at 11:16 a.m.

CARRIED UNANIMOUSLY

RESOLUTION #337/14

Councillor Shular moved that Council table the Offer to Purchase for the lands legally described as Lot 1, Plan 762 2449 until a future council meeting.

CARRIED UNANIMOUSLY

7.9. Amending Bylaw 2014/21/C – ECDC Board

Councillor Wheeler explained that Amending Bylaw 2014/21/C, for the Early Childhood Development Centre Board, is being brought back to Council to receive the necessary three readings.

RESOLUTION #338/14

Councillor Wheeler moved First Reading to Amending Bylaw No. 2014/21/C.

CARRIED UNANIMOUSLY

RESOLUTION #339/14

Councillor Wheeler moved Second Reading to Amending Bylaw No. 2014/21/C.

CARRIED UNANIMOUSLY

RESOLUTION #340/14

Councillor Wheeler moved that Council consider Third Reading of Amending Bylaw No. 2014/21/C.

CARRIED UNANIMOUSLY

RESOLUTION #341/14

Councillor Wheeler moved Third and Final Reading to Amending Bylaw No. 2014/21/C.

CARRIED UNANIMOUSLY

7.10. Library Board Member Appointment

Councillor Bossert explained that the Drayton Valley Municipal Library Board currently has a vacancy of two (2) members. An application has been received from Pat Adamson; should this individual be appointed to the Library Board one additional vacancy would remain.

RESOLUTION #342/14

Councillor Bossert moved that Council appoint Pat Adamson to the Drayton Valley Municipal Library Board for a three year term to be reviewed October 2017.

CARRIED UNANIMOUSLY

7.11. Appointment of Returning Officer

Councillor Nadeau explained the Town of Drayton Valley is required to hold a by-election to fill the recently vacated seat of Councillor. As part of the process Council must appoint a Returning Officer.

RESOLUTION #343/14

Councillor Nadeau moved that Council appoint CAO, Manny Deol or his designate as Returning Officer for the 2015 By-Election for the Town of Drayton Valley.

CARRIED UNANIMOUSLY

7.12. Approval of Election Dates

Councillor Long explained that The Town of Drayton Valley must hold a By-Election for the vacancy of Councillor. As per Bylaw 2008/05/A, Nomination Day will be from 8:30 a.m. to 12:00 Noon on Nomination Day.

RESOLUTION #344/14

Councillor Long moved that Council approve Tuesday, January 6, 2015, as Nomination Day for the position of Councillor for the Town of Drayton Valley.

CARRIED UNANIMOUSLY

Mayor McLean amended the agenda to allow Administration more time to research the necessary information for the timing of the Advanced Poll. Ms. Dyck advised that she has been informed that an advanced poll can be held within the four week window between the Nomination Day and the Election Day.

RESOLUTION #346/14

Councillor Long moved that Council approve Tuesday, February 3, 2015, as By-Election for the position of Councillor for the Town of Drayton Valley.

AMENDING RESOLUTION #347/14

Councillor Bossert amended the above motion to include an Advanced Poll on Thursday, January 29, 2015.

CARRIED UNANIMOUSLY

RESOLUTION #346/14 AS AMENDED

CARRIED UNANIMOUSLY

8.0 Information Items

8.1 ARPA Conference Councillor Report – Councillor Wheeler

8.2 ECDC Childcare Operational Board – September 15, 2014 Minutes

8.3 RCMP Policing Report – November 2014

8.4 Fire Services Report – November 2014

RESOLUTION #345/14

Councillor Long moved that Council accept the above items as information.

CARRIED UNANIMOUSLY

9.0 Department Reports

9.1. Planning & Development

Ms. Martin advised Council that a 20 unit condo has recently been approved and the 2014 stats will be presented later in January.

9.2. Engineering & Transportation

Ms. Wrigglesworth advised that water treatment plant construction will be suspended with skeleton crew left on site for the holidays; snow removal is completed on main roads and Public Works is working on clearing laneways; and that signs are being put up for Transportation of Dangerous Goods after which an education information session will take place.

9.3. Community Services, FCSS & Sustainability

Ms. Driessen explained that construction was recommenced on the Eleanor Pickup Arts Centre and that legal counsel is drafting agreements. Community Services has hosted four public consultations with regard to park redesign.

9.4. Information & Protective Services

Mr. Naidoo was not in attendance to provide a report due to participating in the Union Negotiations.

9.5. Administration

Mr. Deol advised Council on the following:

- An MOU with the Energy Academy Europe has been signed and provided an update on the Bio-Mile.
- The Clean Energy Technology Centre is on target and budget.
- If a home cannot be found for the solid waste, WastAway, the grant dollars will be returned to CCEMC.

10.0 Council Reports

10.1. Councillor Wheeler

- Pembina Physician Recruitment and Retention Committee Meeting
- November 26 – PTAC Workshop
- November 26 – School Visit
- Sustainability Review
- Lightup Parade
- Snowman Lane Light-Up
- Eagle Point Blue Rapids Meeting

10.2. Councillor Bossert

- Drayton Valley Genealogy Association 20th Anniversary Dinner
- Housing First Webinar
- Sustainability and Social Development Plan Review
- December 1 – Joint Council Meeting

10.3. Councillor Nadeau

- November 21 – Lightup Parade
- November 26 – Visited the Drayton Christian School
- Heritage Committee
- Eleanor Pickup Arts Society Meeting
- December 2 – Sustainability Plan Review
- December 2 - Budget Meeting
- December 3 - Park Designs
- December 8 – FCSS Advisory Board Meeting

10.4. Councillor Long

- November 21 – Light-Up Parade
- November 25 – Library Board Cheque Presentation
- November 28 – CETC Site Tour and Mr. Chatters' Farewell
- November 26 – Drayton Christian School Visit
- December 1 – Joint Council Meeting
- December 2 – Sustainability Plan Review
- December 3 – Park Design Open House
- December 4 – Park Design Open House
- December 5 – CETC Marketing Session with Cossette
- December 9 – Library Board Meeting

10.5. Councillor Shular

- November 21 – Light-Up Parade
- November 26 – Drayton Christian School Visit
- November 27 – Pembina Area Synergy Meeting

10.6. Mayor McLean

- November 15 to 20 – Conference in Netherlands Sponsored by Energy Academy Europe
- November 21 – Light-Up Parade
- November 26 – Petroleum Alliance Conference
- November 26 – Drayton Christian School Visit

11.0 Adjournment

RESOLUTION #348/14

Councillor Long moved that Council adjourn the December 10, 2014 Regular Meeting of Council at 12:15 p.m.

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER

		SECTION:	7
AGENDA ITEM: 7.1	Town of Drayton Valley Amending Local Improvement Bylaw 2014/19/F		
Department:	Treasury		
Presented by:	Councillor Shular		
Support Staff:	Tracy Johnson		

BACKGROUND:

Following the passing of Bylaw 2013/15/F, at the June 4th council meeting, it was noted that the body of the Bylaw contained a clerical error. Accordingly, in order to have the Local Improvement Bylaw approved, we will require the passing of a new Bylaw to amend the contents of the original Bylaw.

For review and consideration by Council.

MOTION:

I move that Council give Second Reading to Bylaw 2014/19/F

I move that Council give Third and Final Reading to Bylaw 2014/19/F

BYLAW NO. 2014/19/F

Amending Bylaw to Bylaw 2013/15/F

BEING A BYLAW OF THE TOWN OF DRAYTON VALLEY IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE REVISION OF BYLAW 2013/15/F; A BYLAW THAT AUTHORIZES THE MUNICIPALITY TO ESTABLISH A LOCAL IMPROVEMENT LEVY FOR THE EXTENSION OF BROUGHAM DRIVE (SOUTHWEST OF 52ND STREET);

WHEREAS the *Municipal Government Act* contains provisions that authorize a Council to revise municipal bylaws in order to correct clerical, grammatical and typographical errors and to make changes without changing the substance to bring out more clearly the meaning of a bylaw;

AND WHEREAS the revised Bylaw 2013/15/F contained a typographical error;

NOW THEREFORE, pursuant to the authority conferred upon it by the *Municipal Government Act*, the Council of the Town of Drayton Valley, duly assembled, hereby enacts as follows:

1. This Bylaw may be cited as the Amending Bylaw to Bylaw 2013/15/F of the Town of Drayton Valley.
2. That Bylaw 2013/15/F be revised by deleting the words “two hundred seventeen dollars and twenty eight cents” from the second paragraph and replace them with the words “one hundred eighty-one dollars and sixty-one cents”, in keeping with the amount indicated in numerical form.

AND THAT this bylaw shall come into force and have effect from and after the date of third reading thereof.

Read a first time this _____ day of _____, 20____, A. D.

Read a second time this _____ day of _____, 20____, A. D.

Read a third and final time this _____ day of _____, 20____, A. D.

MAYOR

TOWN MANAGER

AGENDA ITEM: 7.2	Request for Incapacitated Elector at Home Voting Resolution
Department:	Administration
Presented by: Support Staff:	Councillor Wheeler Chandra Dyck

BACKGROUND:

The purpose of passing an Incapacitated Elector at Home Voting Resolution will enable an elector who is unable to vote at the advance vote or at the voting station on election day because of physical incapacity, to vote in the 2015 by-election. Upon request, arrangements can be made for the elector to have two Deputy Returning Officers attend at their residence to take that elector's vote during the hours that the voting station is open.

The process may take place by having Council pass a resolution to have Incapacitate Elector at Home Voting in the Town of Drayton Valley.

Council is being asked to approve passing an Incapacitated Elector at Home Voting Resolution.

MOTION:

I move that Council approve the Incapacitated Elector at Home Voting alternative which will enable a physically incapacitated elector, who is unable to vote at an advance vote or at the voting stations on election day, for the upcoming February 3, 2015 by-election.

Incapacitated elector at home

79(1) An elected authority may by resolution provide for the attendance of 2 deputies at the residence of an elector, during the hours an advance voting station is open or other times as may be fixed by the resolution, in order to take the votes of an elector who, because of physical incapacity, is unable to attend a voting station or an advance voting station to vote.

(2) When a resolution has been passed under subsection (1), an elector described in subsection (1) may request the returning officer to have 2 deputies attend at the elector's residence to take the elector's vote within the time fixed by the resolution.

(3) If the returning officer is satisfied that an elector is unable to attend a voting station or an advance voting station because of physical incapacity, the returning officer shall include that elector's name and address on a list.

(4) When the returning officer has completed the list in accordance with this section, the returning officer shall

- (a) advise each applicant that the applicant's application has been accepted or rejected, as the case may be, and in the event of rejection, give reasons for it,
- (b) inform each elector whose application has been accepted of the date and the approximate time at which 2 deputies will attend at the elector's residence, and
- (c) appoint sufficient deputies to give full effect to this section.

(5) All attendances by deputies under this section shall be made during the hours fixed by the resolution and no vote shall be taken at any other time.

(6) A ballot box used in an election under this section must be sealed on completion of the voting so that no ballots can be deposited in it without breaking the seal and it shall remain sealed until opened to allow the deposit of ballots in each subsequent residence that is attended for the taking of votes or until opened for the counting of ballots at the close of the voting stations on election day.

(7) Every residence where a vote is taken under this section is a voting station and the voting procedures shall as nearly as possible follow the provisions of this Act.

RSA 2000 cL-21 s79;2003 c27 s29

AGENDA ITEM: 7.3	Council Cost of Living Adjustment Waiver
Department:	Administration
Presented by:	Councillor Bossert
Support Staff:	Chandra Dyck

BACKGROUND:

At the December 10, 2014 Governance and Priorities meeting, the annual cost of living increase or adjustment to Council's remuneration (as per Policy C-01-00) was discussed. It was determined that, given that the amended Policy has only been in effect for six months, Council would be willing to forego the increase for the upcoming year, 2015.

MOTION:

I move that Council approve the waiver of the 2015 Council Cost of Living Increase or adjustment.

AGENDA ITEM: 7.4	Ratification of 2015-2017 Collective Agreement between CUPE Local 2515 and the Town of Drayton Valley
Department:	Administration
Presented by:	Councillor Nadeau
Support Staff:	Nesen Naidoo & Michelle Nickel

BACKGROUND:

On December 10, 2014, a Memorandum of Agreement was reached between the CUPE Bargaining Unit and the Town of Drayton Valley Bargaining Representatives. Attached you will find the Memorandum of Agreement for your review, the negotiated wage increases over the 3 year contract will be 3% in 2015, 3% in 2016, and 3.5% in 2017. The CUPE members under the Town's employment have agreed to and ratified the terms of the new agreement, we now request that the Agreement be ratified by Mayor and Council so that it may come into effect.

In conjunction with ratification of the new 2015-2017 Collective Agreement, it is also requested that Mayor and Council consider granting the equivalent wage increase for all salaried, non-union staff and Management including volunteer firefighters. It has been a standard practice of the Town to match the negotiated wage increase of Non-Union staff to that of Union staff.

MOTION:

I move that Council ratify the new 2015-2017 Collective Agreement between CUPE Local 2515 and the Town of Drayton Valley as well as the negotiated wage increases for the Union and Non-Union Staff, volunteer firefighters and Management of the Town of Drayton Valley.

MEMORANDUM OF AGREEMENT

Between the Negotiating Committees of:

The Town of Drayton Valley

And

Canadian Union of Public Employees Local 2515

The above named parties hereby agree that, subject to ratification, the following constitutes mutual agreement between the parties in the current employment agreement negotiations. It is also understood that each party will recommend this Memorandum of Agreement to their respective bodies for ratification.

Agreed to on December 10, 2014

Amend Article 8.04 to read:

8.04 Probationary Period

The required probationary period is a period of six (6) months from the first day worked by the Employee. The Employee shall enjoy all benefits available after serving three (3) months with the Town from the first day worked by the Employee.

The Parties agree that benefit eligible part-time employees shall receive benefits after serving three (3) months of service

Amend Article 13 by adding new (d) to 13.01:

- d) If an Employee is hired into a position other than a Permanent Position and is then awarded a permanent position, all time served with the Town shall be deemed to be service/seniority with the Town, except as outlined in article 13.02.**

Amend Article 14 to read:

ARTICLE 14 PROMOTIONS AND STAFF CHANGES

- 14.01 When a new position is created or when a vacancy in a permanent position occurs which the Town wishes filled, the Town shall post a notice on all bulletin boards for at least **five (5) consecutive working** days in order to solicit the names of Employees who wish to be considered for appointment to such position. A copy of the notice shall be sent to the Union.

Amend Article 16.04 to read:

16.04 Paid Rest Period:

- a) All **full-time** employees working shall be permitted a fifteen minute rest period both in the first half and the second half of each shift provided this time is spent at the point of the work being carried out.
- b) **Part-time Employees shall be entitled to one fifteen minute paid rest period for every three (3) hours worked.**

Amend Article 20.01 to read:

20.01 Shift Premium

Employees shall receive **one dollar and twenty-five cents (\$1.25)** per hour additional compensation for all scheduled shift work hours worked, including all scheduled hours worked on weekends.

Amend Article 20.04 to read:

20.04 Definitions of Shift Work and/or Shift Worker

- (a) Full-Time Employees, Part-time and Permanent Part-time Employees

A shift worker is any Employee who commences a scheduled shift of work at any time other than between the hours of 7:00 a.m. and 9:00 a.m.

Employees who commence their shifts outside of the hours of 7:00 a.m. to 4:00 p.m. shall be entitled to shift differential for all hours worked. For shifts that commence within the above hours, shift differential would only be payable on the entire shift if the majority of the hours worked are after 4:00 p.m.

- (b) Temporary and Casual employees shall not be entitled to shift differential, **unless they are scheduled on a regular basis to work as a shift worker.**
- (c) All scheduled shifts shall be a minimum of three (3) hours.

Amend Article 20.02 to read:

- 20.02 The "Town" reserves the right to establish work schedules and to change such schedules. Except in case of emergency, the "Town" shall give at least twenty-four (24) hours notice of any change of shift and will provide a minimum of eight (8) hours of rest between shifts. **If an Employee has less than eight (8) hours rest between shifts, all hours less than the required rest period shall be paid at the overtime rate. (e.g. only 6 hours rest, the employee will be paid 2 hours**

of overtime) The employee affected by a work schedule change reserves the right to waive the eight (8) hour rest period.

Amend Article 21.04 to read:

- 21.04 If a Statutory Holiday or Declared Holiday falls on or is observed during an employee's regular scheduled days off, he shall be allowed an additional day ~~vacation~~ with regular pay.

Amend Article 22.01 to read:

- 22.01 All permanent Employees shall be entitled to an annual vacation with pay as follows: Based on hiring date as a Permanent Employee or Permanent Part-time. Temporary or Casual time will not count toward earning vacation entitlement, but will be paid as per Statutory requirements at 4%.

**Employee's Length of
Continuous Service**

**Length of Vacation
With Pay**

1 year but less than 2 years	10 working days
2 years but less than 5 years	15 working days
5 years but less than 10 years	20 working days
10 years but less than 15 years	25 working days
15 years and for each year thereafter	30 working days

- 22.12 Employees on approved Maternity/Parental leave shall have the option of either being paid out or leaving their vacation credits in the bank until the Employee returns to work. (Note: see article 24.09)

Amend Articles 23.01 (a) to read:

- 23.01 (a) All permanent **full-time** employees shall accumulate sick leave at the rate of one and one-half (1 ½) days for each and every month they are employed.

Amend Articles 23.02 (b) to read:

- 23.02 (a) The unused portion of an employee's sick leave shall accumulate for his future benefit up to a maximum of ninety (90) days.
- (b) Family Leave – in case of illness of a spouse or dependent, an employee shall be entitled, after notifying their supervisor, to utilize one (1), two (2) or three (3) day(s) of accumulated sick leave to an annual maximum of **five (5) days**, to care and make arrangements for the member of the family who is ill. A dependent is defined as a member of the employee's immediate family who is dependent on the support of the employee. **An**

Employee may request to use, up to three (3) additional sick days for Family leave (per calendar year) which is subject to approval by the supervisor.

Amend Article 24.04 to read:

24.04 Bereavement Leave

- (a) All employees shall be granted a compassionate leave of up to five (5) working days with pay in the event of a death in the immediate family. In extenuating circumstances, such as when substantial travel is required, the length of the paid leave may, at the discretion of the "Town", be extended. The term "immediate family" shall mean: spouse, child, parent, brother, sister, grandparents, father-in-law, mother-in-law, sister-in-law, brother-in-law, son-in-law, daughter-in-law, same sex partner, grandchildren and Step-Family.

One half (1/2) day shall be granted with pay to attend a funeral as a mourner or pallbearer, provided such employee has the approval of the Employer.

Amend Article 24 and add new 24.09:

- 24.09 An Employee shall have the option of being paid-out for all unused vacation prior to commencing her/his parental leave or leave on deposit portions or all accumulated vacation until the Employee returns to work to the Employees annual entitlement.**

Amend Article 26.01 to read:

- 26.01 If an employee is temporarily assigned to a non-union classification, that employee shall be paid a premium of **\$3.00** per hour, after the temporary assignment has lasted for a minimum of one (1) day.

Amend Article 28.02 to read:

- 28.02 During the currency of this agreement the following benefits will continue to be available to Permanent Part-time Employees who have worked an average twenty (20) hour work week in the past year (or as per insurance carriers' requirements). Permanent Part Time Employees share costs on a prorated basis of hours worked, in relation to Full-time Permanent Employees at 100%, with the costs to be borne as indicated:

<u>Paid by the Town</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
	20	21-25	26-30	31-35	36-37	38/40
				/39	(37- office staff)	
Extended Health Care	50%	60%	70%	80%	90%	100%
Dental Care	50%	60%	70%	80%	90%	100%
Life/Dependents Ins.	50%	60%	70%	80%	90%	100%

A.D. & D.	50%	60%	70%	80%	90%	100%
R.R.S.P.	2%	2%	2%	2%	2%	2%
Manulife Pension Plan - salary contribution	6% after and Permanent Part Time status.					

<u>Paid by Employee</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
	20	21-25	26-30	31-35	36-37	38/40
				/39	(37-- office staff)	
Extended Health Care	50%	40%	30%	20%	10%	0
Dental Care	50%	40%	30%	20%	10%	0
Life/Dependents Ins.	50%	40%	30%	20%	10%	0
A.D. & D.	50%	40%	30%	20%	10%	0
Weekly Indemnity	100%	100%	100%	100%	100%	100%
Long Term Disability	100%	100%	100%	100%	100%	100%
(worked 25 hrs./wk., or as per insurance carrier's requirements)						
R.R.S.P.	(voluntary contribution as desired by employee)					
Manulife Pension Plan – 6% of earnings after 3 months and Permanent Part Time status.						

Amend Article 28 to read by adding new 28.04:

28.04 Holidays and/or sick days will not accrue during Maternity Leave

Amend Article 32 to read

ARTICLE 32 - TERM OF AGREEMENT

32.01 Changes in Agreement

Any changes deemed necessary in this Agreement may be made by mutual agreement at any time during the existence of this Agreement.

32.02 Notice of Changes

Either party desiring to propose changes to this Agreement shall, between the period of sixty (60) and one hundred twenty (120) days prior to the termination date, give notice in writing to the other party of the changes proposed. Within fifteen (15) working days of receipt of such notice by one party, the other party is required to enter into negotiations for a new Agreement.

32.03 This Agreement shall be effective **January 1, 2015.**

32.04 This Agreement shall remain in force until **December 31st, 2017, and thereafter from year to year unless and until either party shall have given to the other party not less than sixty (60) nor more than one hundred twenty (120) days, preceding December 31st, 2010, or any succeeding December 31st, notice in writing requiring such other party to commence collective bargaining.**

Amend Article 33.03:

33.03 Pool, Public Works & Utilities and Arena Staff Clothing

Pool Staff

The Employer shall provide all Full-time Employees with 1 hoodie, 1 tank top, 2 pair of shorts and 2 t-shirts and one pair of deck shoes per year, plus a swimming suit allowance of one hundred and forty dollars (\$140.00) per year.

The Employer shall provide all Part-time Employees with 1 hoodie, 1 tank top, 1 pair of shorts and 1 t-shirt per year, and one pair of deck shoes per year, plus a swimming suit allowance of **one hundred and forty dollars (\$140.00) per year, if the Employee works a minimum of 15 hours per week.**

The Employer shall provide all Part-time Employees with 1 hoodie, 1 tank top, 1 pair of shorts and 1 t-shirt per year, and one pair of deck shoes per year, plus a swimming suit allowance of **seventy dollars (\$70.00) per year if the Employee works a less than of 15 hours per week.**

Add new Article 34 Training and Education Courses

34.01 At the request of the Employer, all Employees who are required to attend required course(s) and/or to maintain specialized courses: the Employer agrees to pay the required fees and to pay for the time spent in attendance at these course(s) at the regular hourly rate.

34.02 Employees having to attend mandatory Employer meetings will be paid at the normal hourly rate of pay for all hours in attendance.

Appendix A Wage Rates: Lifeguard/Instructor III start rate was miscalculated and is \$0.20 too high (as per Payroll). **Correct to \$21.31 as of January 1, 2014.**

Schedule "A" – Wage Rates

Effective January 1, 2015 – 3.0 % increase to all classifications

Effective January 1, 2016 – 3.0 % increase to all classifications

Effective January 1, 2017 – 3.5 % increase to all classifications

- **To amend the notes to wage rates – see below**

- 4) When an Employee is promoted to a **different classification**, their salary shall go to the next highest pay grid over their current salary in the pay grid (**classification**) they are moving to **and shall not suffer any loss in salary by placement on the grid that insures an increase to their salary.**

Appendix A Wage Rates: Lifeguard/Instructor III start rate was miscalculated and is \$0.20 too high (as per Payroll). **Correct to \$21.31 as of January 1, 2014.**

Letter of Understanding – Re: 2011 Union Negotiations - Letter of Undertaking – to update and renew

Letter of Understanding Re: Advance Course Requirements– to update and renew

Letter of Understanding Re: Mackenzie Centre – to update and renew

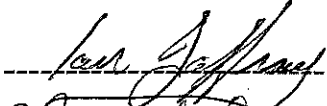
Letter of Understanding Re: Shift Schedules Omniplex & Pool: – to update and renew

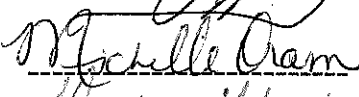
Letter of Understanding Re: Health and Safety: – to update and renew


Letter of Understanding Re: Contracting out: to update and renew

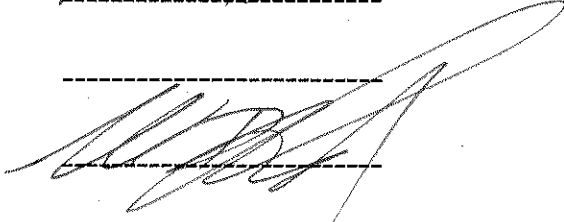
The above named parties hereby agree that, subject to ratification, the following constitutes mutual agreement between the parties in the current employment agreement negotiations. It is also understood that each party will recommend this Memorandum of Agreement to their respective bodies for ratification.

CUPE Local 2515




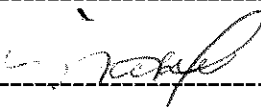






Town of Drayton Valley





CUPE-SCFP / Canadian Union of Public Employees Syndicat canadien de la fonction publique

RED DEER AREA OFFICE250, 5002 – 55th Street, Red Deer, AB T4N 7A4 Tel.: (403) 343-3363 Fax: (403) 347-8875 / cupe.ca / scfp.ca

December 18, 2014

Manny Deol
Town of Drayton Valley
Box 6837
Drayton Valley, AB T7A 1A1

Dear Mr. Deol:

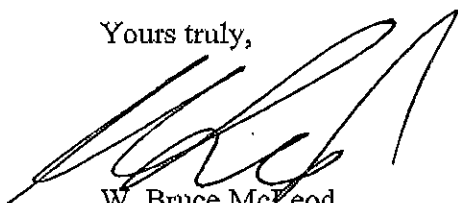
Re: CUPE Local 2515 – Ratification of Memorandum of Agreement

On behalf of CUPE Local 2515, I would like to inform you that the membership has ratified the Memorandum of Agreement at a special meeting on December 17, 2014.

It was a pleasure to work with your bargaining team.

If you have any questions, please do not hesitate to contact this office.

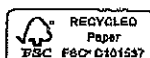
Yours truly,



W. Bruce McLeod
CUPE National Representative
Red Deer Area

wbm/jcv/cupe#491

cc: Ian Jaffray CUPE Local 2515 President

PAUL MOIST – National President / Président national CHARLES FLEURY – National Secretary-Treasurer / Secrétaire-trésorier national**FRED HAHN – DANIEL LÉGÈRE – LUCIE LEVASSEUR – KELLY MOIST – MARLE ROBERTS – General Vice-Presidents / Vice-présidences générales**

R01

AGENDA ITEM: 7.5	Memorandum of Understanding between Energy Academy Europe and Town of Drayton Valley for the Clean Energy & Technology Centre
Department:	Bio-Mile
Presented by:	Councillor Long
Support Staff:	Manny Deol

BACKGROUND:

The Town of Drayton Valley has been working with the Netherlands Trade Commissioner and Consulate Office to explore opportunities between the Clean Energy and Technology Centre (CETC) and organizations in the Netherlands.

The Town was introduced to the Energy Academy Europe (EAE) located in Groningen, Netherlands. Energy Academy Europe has a very similar business plan to the Clean Energy and Technology Centre. For the past several months, Town administration has met via web conference with Energy Academy Europe to learn more of their organization and potential for partnerships and possibly project development.

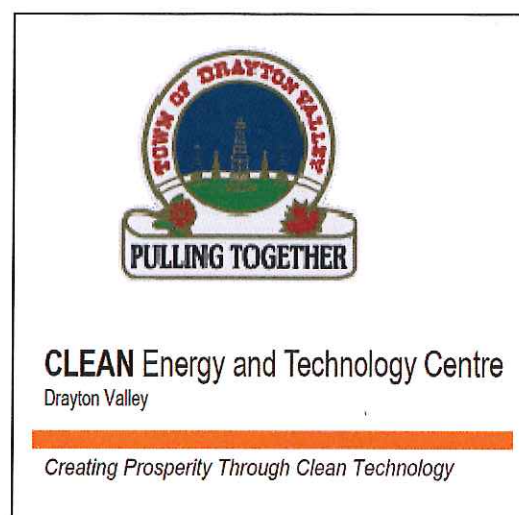
In November, the Mayor and CAO were invited to the annual Energy Conference hosted by EAE in the Netherlands. During the conference session EAE signed a Memorandum of Understanding with the Town to set an expression of interest between both parties to engage in cooperative activities in the areas of education, (applied) research, business development, and other areas which may be of mutual interest or benefit to both parties, including CETC and EnTranCe, in order to support the transition to reliable, sustainable and affordable energy.

Today the attached Memorandum of Understanding is being presented to Town Council for adoption.

For Council's review and consideration.

MOTION:

I move that Council approve the Memorandum of Understanding between Energy Academy Europe and the Town of Drayton Valley.



MEMORANDUM OF UNDERSTANDING

BETWEEN

The Town of Drayton Valley ('Drayton Valley')

AND

Energy Academy Europe

This Memorandum of Understanding (MOU) is made and entered into, by and between Drayton Valley and Energy Academy Europe.

Whereas, Drayton Valley is pursuing its vision to become a global leader in the emerging bio-economy by creating a bio-industrial park, the Bio-Mile, which is intended to provide an integrated bio-industrial park specializing in the conversion and refining of biomass into bio-energy, bio-chemicals, and bio-fuels; and

Whereas, a key component of the project is the establishment of the Clean Energy and Technology Centre ('CETC') that will facilitate and support the development of the Bio-Mile by serving to connect business development and capital, education and training, and applied research, and will also serve as a business incubator for new companies as well as existing industry looking to diversify; and

Whereas, Energy Academy Europe has the ambition to become an international center of excellence that provides education, conducts research and fosters innovation in the field of energy while working towards the transition to a sustainable energy future; and

Whereas, Energy Academy Europe provides access to facilities that can serve to enhance business development and provide a platform for applied sciences and business and innovations (Energy Transition Centre, 'EnTranCe').

Therefore, this MOU sets out an expression of interest between Drayton Valley and Energy Academy Europe to engage in cooperative activities in the areas of education, (applied) research, and business development, and other areas which may be of mutual interest or benefit to both parties, including CETC and EnTranCe, in order to support the transition to reliable, sustainable and affordable energy.

Drayton Valley and Energy Academy Europe have agreed that the following activities would be for the mutual benefit of the institutions, including CETC and EnTranCe:

- Joint research in the fields of mutual interest;
- Exchange of researchers;
- Knowledge transfer and education;
- Promotion of entrepreneurship;
- Promotion of cooperation with other potentially relevant parties;
- Joint organization of seminars and conferences;
- Exchange of materials in education and research, publications and information.

Drayton Valley/CETC and Energy Academy Europe/EnTranCe will refer to each other as strategic knowledge partner.

Drayton Valley/CETC and Energy Academy Europe/EnTranCe may determine a program for specific joint activities.

Drayton Valley/CETC and Energy Academy Europe/EnTranCe may, where appropriate, engage other partners and institutions in the execution of this MOU.

Recognizing that the implementation of any form of educational and research collaboration depends on the availability of financial support, the institutions shall make their best endeavors to identify and gain access to suitable sources of funding to support the activities proposed in this MOU.

The terms of cooperation for each specific activity contemplated under this MOU shall be mutually discussed and agreed upon in writing by the parties prior to the initiation of that activity.

All activities developed hereunder shall be in accordance with all applicable rules and regulations of Drayton Valley and Energy Academy Europe and its founding partners, and all applicable national and local laws, rules and regulations.

No legal partnership is created by this document or the relationship between the parties to this agreement. Neither party shall have the legal ability to bind or create legal obligations for the other. Any dispute on interpretation of this MOU will be resolved through discussion between the participants

In order to carry out the intent of the MOU, the parties may exchange information or opinions that the disclosing party may consider confidential. The parties to this MOU agree to treat such information or opinions as confidential.

The MOU shall be valid for a period of five years and shall become effective from the date when representatives of Drayton Valley and Energy Academy Europe shall have affixed their signatures to it. The MOU may be further extended as a result of discussion by representatives of the partner institutions commencing not later than two months before the expiry date of the initial validity period.

The MOU may be revised or modified within its period of validity by mutual consent. It may also be terminated within that period by either Drayton Valley or Energy Academy Europe, giving not less than three months' prior written notice of the intention to terminate to the other partner. The signatures below are subject to ratification by all relevant governing bodies.

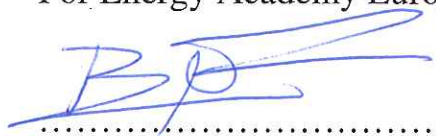
Date:
For Drayton Valley

.....
Glenn McLean
Mayor

Date:
For Energy Academy Europe

.....
Prof. dr. André Faaij
Academic Director

Date:
For Energy Academy Europe



.....

Dr. Bert Wiersema
Managing Director

AGENDA ITEM: 7.6	Development Permit No. DV14-188
Department:	Development & Planning
Presented by:	Councillor Shular
Support Staff:	Jenn Martin

BACKGROUND:

The Town of Drayton Valley along with Wild Rose School Division, are proposing to create a school bus hub within the lands legally described as NW9-49-7-W5 and municipally described as 4725-46 Street. The purpose of the school bus hub is to relocate the existing transfer site from Eldorado Elementary School to the old HW Pickup Jr. High School grounds. The site is to accommodate approximately 28 school buses which will run from 8:00am-9:00am and then again from 3:00pm-4:00pm, Monday to Friday.

The proposed bus hub is to be located along the west side of the property with access off of 44th Street, as well as off of 46th Avenue. The existing parking lot is also to be utilized by connecting access to 46 Avenue.

The development of a school bus hub is neither a permitted or discretionary use within the zoning district, therefore Council approval is required.

Advertising of the proposed bus hub was placed in the local newspaper, as well as being circulated to adjacent landowners within a 500 metre radius of the proposed location. Three letters were received and are attached for Council's review.

OPTIONS:

The following are the options available to Council today with respect to this application for Land Use Bylaw amendment. While both options are written as favorable the option remains for an opposed vote regardless of which direction is given. It should also be noted that any tabling motion should include a date to bring the matter back to the table.

OPTION A:

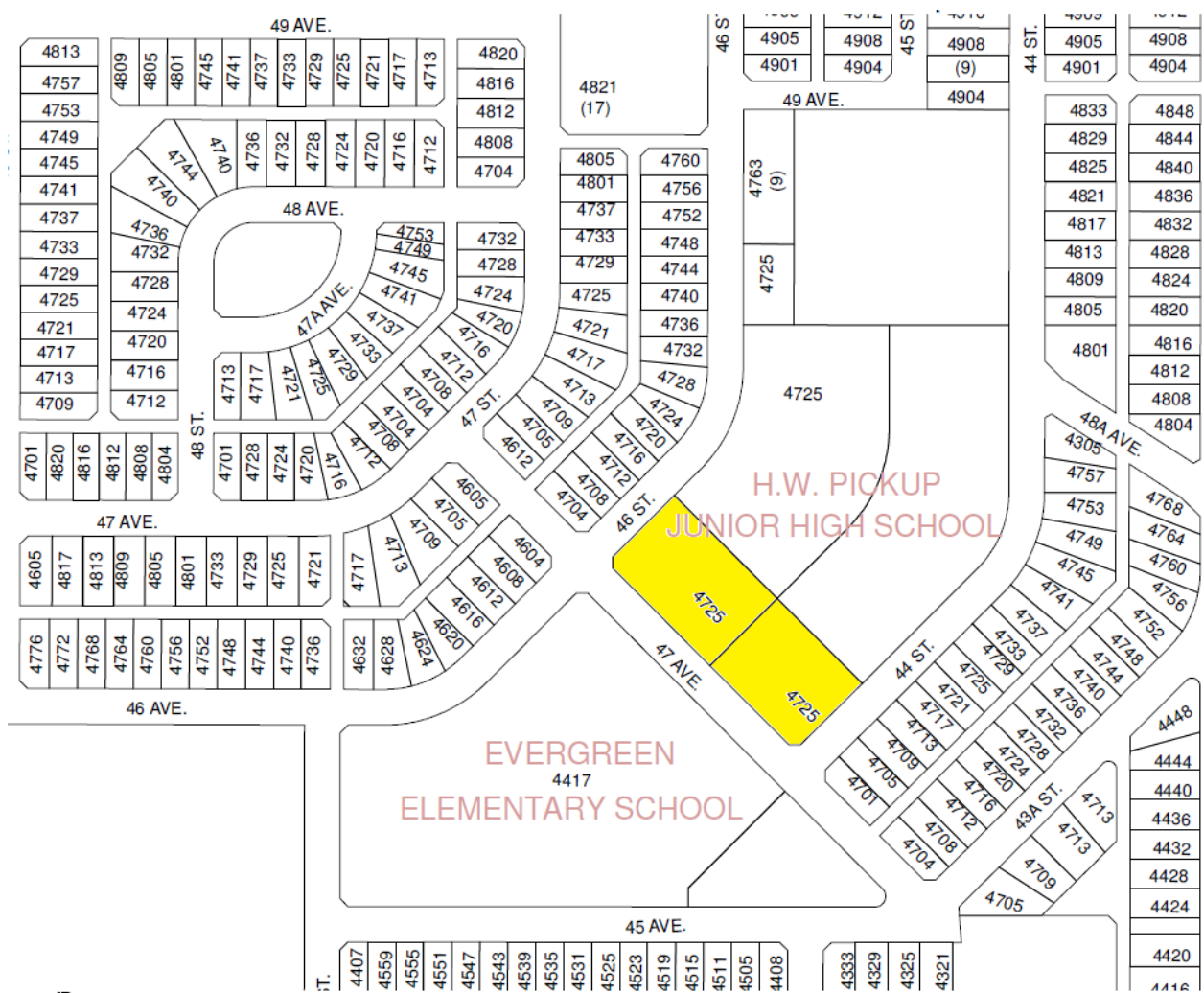
I move that Council tables Development Permit DV14-188 to allow the Town and Wild Rose School Division to revisit the plans for development and work with adjacent landowners.

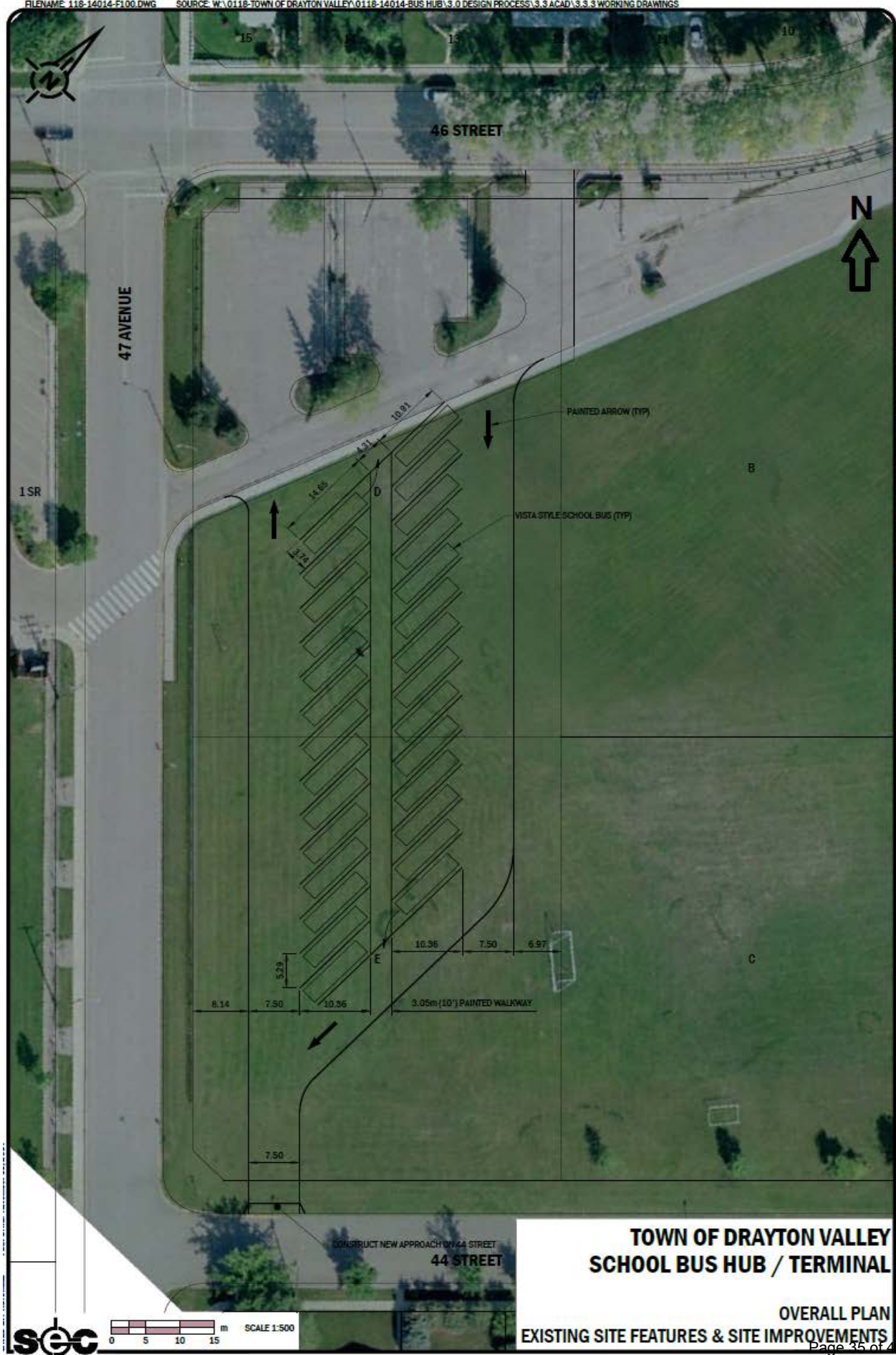
OPTION B:

I move that Council approve Development Permit DV14-188 for the development of the proposed bus hub.

OPTION C:

I move that Council refuse Development Permit DV14-188 for the development of the proposed bus hub on the grounds that it is neither a permitted or discretionary use under the district zoning.





Jenn Martin

From: Terry [hkycoach14@yahoo.com]
Sent: December-03-14 12:01 PM
To: Jenn Martin
Subject: Proposed School Bus Hub - DV14-188

My name is Terry Primeau and I am a resident located within 500 meters of the proposed Development.

I would like to provide the following concern with this proposal :

The Evergreen Elementary school is an extremely busy place at the end of the school day. It is so congested that parents use 47 ST and 45 ave as pick up points to pick up and drop off the kids. It does appear that parents are in fact discouraged from using the front door to drop off and pick up because of the congestion and the danger it presents to so many young lives. As an Elementary school it is filled with lots of little people who are excitable, not always looking, short attention spans and with little knowledge of traffic flows.

I believe using the old school grounds is still the right idea, I suggest that the bus terminal would be better situated at the North end of those same grounds up against the Rotary House and skate board park. Relocating to the North end of the school grounds not only eliminates increased traffic directly in front of the Elementary school but also provides a more direct and less invasive route for the Frank Maddock high school and St Anthony school kids to get to and from the terminal using 48A Avenue.

I think the current proposal will exacerbate parents whose children attend the Evergreen school and needlessly endanger young lives.

Terry Primeau

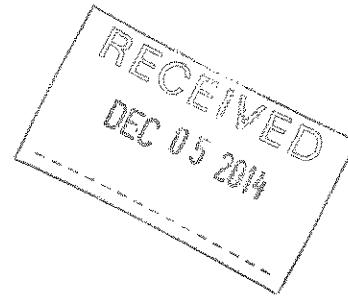
Jenn Martin

From: Mary Drader [tmdrader@telus.net]
Sent: November-29-14 11:07 AM
To: Jenn Martin
Cc: Krystle Kotyk
Subject: Proposed School Bus Hub at 4725 - 46 Street

Dear Jenn,

We have received a copy of the Development Permit Application DV14-188. Please note that we are in complete agreement with this application and support this new bus hub wholeheartedly. We have grandchildren who utilize the bussing system and feel that this new hub will increase safety for them and provide better traffic flow for our main thoroughfare of 50 Street.

Yours truly,
Terry and Mary Drader
Teroloma Developments Ltd.



DEC. 02, 2014

TO: THE TOWN OF DRAYTON VALLEY

RE: SCHOOL BUS HUB LOCATION

FROM: SAM HILL AND THE DRAYTON VALLEY SCHOOL BUS DRIVERS

NEW SITE: 4725-46 ST

OVER OUR PAST EXPERIENCE WITH THE BUS HUB WE HAVE COME UP WITH SOME MUST HAVES FOR THE NEW BUS HUB.

- BUS ENTRANCE AND EXIT AT BOTH END (EAST & WEST)
- GOOD SNOW REMOVAL (NO WINDROWS ON 44 ST & 46 ST)
- FENCED BEHIND THE BUSES WHEN THEY ARE PARKED (NORTH & SOUTH SIDES)
- WALKWAY IN FRONT OF THE BUSES ABOUT 20 FEET WIDE AND LEVEL WITH THE BUS PARKING/PAVEMENT (NO TRIPPING HAZARD AND EASY SNOW REMOVAL)
- GOOD DRAINAGE (NO PUDDLES THAT TURN TO ICE)
- ?? WHO IS RESPONSIBLE FOR MAINTENANCE AND SNOW REMOVAL

THANK YOU FEEL FREE TO CALL ME ANY TIME IF YOU HAVE ANY QUESTIONS.

SAM HILL
780-542-3896
780-514-5096 (FAX)

SITE 429 BOX 4 COMP 4 RR1
DRAYTON VALLEY, AB
T7A 2A1

		SECTION	7
AGENDA ITEM: 7.7.	IN-CAMERA Offer to Purchase Lands within the Town of Drayton Valley		
Department:	Administration		
Presented by:	Councillor Wheeler		
Support Staff:	Manny Deol		

BACKGROUND:

MOTION:

I move that Council move to “In-Camera” at [insert time].

I move that Council move out of “In-Camera” at [insert time]

I move to take “from the Table” the offer to Purchase for the lands legally described as Lot 1, Plan 762 2449.

I move that Council amend the motion as taken from the table to read “I move that Council authorize the Mayor and Town Manager to execute the offer to purchase a portion of the lands legally described as Lot 2, Plan 762 2449.”

I move that Council authorize the Mayor and Town Manager to execute the offer to purchase a portion of the lands legally described as Lot 2, Plan 762 2449.

I move that Subdivision Application DV/14/12 for the subdivision of lands within SW4-49-7-W5 be [see options].

8.0 Information Items

Page No. 40-48

8.1	Petroleum Technology Alliance of Canada Workshop Councillor Report – Councillor Wheeler	41-42
8.2	Aquatic Facility Fund Development Strategy Committee – September and October Minutes	43-48

MOTION:

I move that Town Council accept the above items as information.



Town of Drayton Valley
COUNCILLOR REPORT
COUNCIL MEETING - ()
Councillor: Fayrell Wheeler

Date: November 26th, 2014

Event: PTAC Conference

Session Title: Hydraulic Fracturing 101

Comments & Value: PTAC- Technology in Hydraulic Fracturing

The Cardium oilfield has been producing oil since 1955. Well production has increased back to 1970's levels due to the introduction of horizontal wells in 2009. From a low of 100,000 barrels a day at the end of the vertical drilling boom, it's back up to original production amounts of around 500,000 barrels a day. Most wells drilled in the Cardium oilfield are now horizontal.

They drill down into the ground and push sand into it, to hold micro cracks open to help the oil drain faster, into the wells. The sometimes add more chemicals to the water to change the viscosity (to make it thicker) as then it stays in the cracks longer before getting sucked into the well. The viscosity used depends on the type of formation and stage of development.

The Cardium development around here is using between 500- 2600m³ of water per well. Depending on the chemical mixture there is a variance in the amount of water per well. Some areas in Alberta use 0m³/well (they are using oil to put down in the wells) and some use up to 20,000m³ of water per well!

Companies have the option of drilling a single well in each spot there is oil, or one well head, with multiple pads under the ground that are connected back to the main well. The multiple pads are a newer technology coinciding with the horizontal drilling, that are still evolving as the industry does.

Their end goal is to produce as much from one well as possible, making it cheaper and making less of an environmental impact.

Truck traffic (transporting water) is one of the biggest environmental issues related to drilling and the biggest cost for the company. That also has major impact on wildlife, roads and air quality. There is a potential for more spills the more chemicals are hulled. Even looking at the environmental benefit of using

brine instead of fresh water, it might be more environmentally friendly but when you add the cost of hauling brine if it's further away than fresh water the environmental pay off could be way less. Most people don't understand the volume being moved. The average tanker truck hauls 40m³ a load. That means the average Cardium well is using anywhere from 13-65 loads per well site! And in Alberta the well sites are using anywhere from 0-500 loads per site!

Producers are focusing on oil, not gas. Oil has more value. Alberta is producing about 629,000 barrels of oil per day compared to 2,517,000 barrels coming from Texas. The majority of oil production used to be in Canada, but now with the states developing so much the flood on the market has dropped the price of oil. The world uses 90 million barrels a day.

In Alberta the gas that comes out with the oil is required to go to gas plants unless they are full. In the south they are allowed to flare off the gas because they have too much already.

With all the current proposed future drilling sites, listed by companies that are currently drilling in Alberta, there is enough new sites to keep the drilling rate the exact same as it is now, for the next 7-8 years. Then as technology gets better at extracting oil and new sites are found there will be a vast amount of oil for future extraction.

Look at Fracfocus.ca <<http://Fracfocus.ca>> to get more stats

Recommended Action: Focus on getting companies that are doing research on water topics to join the CETC. We have the best test area for them to use and we need to be proactive about protecting the environment while keeping the economy thriving. Follow up with Easy Water- a company from BC that presented their technology for cleaning brackish water.

**Aquatic Facility Fund Development Strategy Committee
Meeting held Thursday, September 11th, 2014
at 6:30 pm. at the Town Civic Centre
Boardroom #1**

MINUTES

Present: Brandy Fredrickson, Community Member
Brad Belke, Community Member
Fayrell Wheeler, Town of Drayton Valley Councilor
Rick Ennis, Director of Community Services, Brazeau County
Marc Gressler, Brazeau County Councilor
Annette Driessen, Director of Community Services, Town of Drayton Valley
Nicole Nadeau, Town of Drayton Valley Councilor
Kara Westerlund, Brazeau County Councilor

1.0 Call to Order

The meeting was called to order at 6:35 pm. by Chair Fredrickson

2.0 Introductions

3.0 Agenda

3.1 Additions and Deletions

There were no additions or deletions to the agenda.

3.2 Approval

Motion by Fayrell Wheeler to approve the agenda as presented.

CARRIED

4.0 Minutes of the May 22nd, 2014 Meeting

3.1 Approval

Motion by Kara Westerlund to accept the May 22nd, 2014 minutes as presented.

CARRIED

5.0 Old Business

5.1 Sponsorships to Date - Update

- Lightstream Resources
There was no further update
- ATCO Gas
Brandy Fredrickson reported on the meeting with representatives from ATCO Gas. ATCO Gas informed the group that allocations are based on the number of users in the area. Brad Belke recommended that ATCO Gas consider the quantity of gas consumption instead of the number of users. Brandy Fredrickson will follow up with an additional presentation based on this information.

- Interest from Secure Energy
Brandy Fredrickson will follow up on the interest expressed by Secure Energy.

Brandy Fredrickson will also follow up on the interest expressed by Plains Midstream. The community group will discuss if there is benefit to re-sending the Community Investment Plan brochures to all companies.

5.2 Community Aquatic Committee

- report on current activities
- discussion on sponsorship levels

Brandy Fredrickson reported that there has been little activity over the summer months. Discussion ensued on methods to keep the conversation on the aquatic facility current and relevant. It will be necessary to identify what must be in place in order to move the project forward. This could be information, final maximum budget, amount of community commitment, information on tax impact, etc.

6.0 New Business

6.1 Report on Joint Council Meeting

Joint Council did not discuss the aquatic facility at its last meeting. The Committee recommended that Joint Council identify the operating costs that can be managed by the community/municipalities. It was noted that Brazeau County and the Town of Drayton Valley have been discussing funding models that may benefit capital projects.

6.2 Discussion regarding Municipal Committee and Community Committee

The Committee discussed the relationship between the Municipal Joint Committee and the community-based Aquatic Committee. Discussion ensued on the advantages and/or disadvantages to combining the two organizations. Following this discussion it was recommended that there is still value to retaining both organizations. As the project develops into an approved project, there may be a need to formalize a combined organization.

With respect to the proposed Memorandum of Agreement between the municipalities and the community group regarding the soliciting and use of community donations, the Committee recommended that Administration review the comments from Legal counsel. Any further action to implement the agreement will occur once a formal fundraising campaign is implemented.

6.3 Discussion on next steps

It was suggested that the community group address the design of the facility and its impact on the operations and the operating budget. Municipalities are generally more concerned about the annual operating costs than the initial capital cost. It was generally agreed by the committee that an operating neutral facility warrants any increase in the capital expenditure. Brad Belke will develop a short paper outlining a proposal to conduct research into how to design an aquatic facility to be energy neutral.

Such a proposal could be submitted to the Province (Alberta Innovates) for funding to undertake this work. Any success in this initiative can be applied across the

province/country for application in other aquatic facilities. Funding through CCEMC may be possible for energy neutral facilities.

7.0 Adjournment and Next Meeting Date

The next meeting date is scheduled for Monday, October 20th at 6:30 pm at the Town Civic Centre.

Motion by Chair Fredrickson to adjourn.

Time 8:40pm



Committee Chair



Date

**Aquatic Facility Fund Development Strategy Committee
Meeting held Tuesday, October 28th, 2014
at 6:30 pm. at the Town Civic Centre
Boardroom #1**

MINUTES

Present: Brad Belke, Community Member
Fayrell Wheeler, Town of Drayton Valley Councilor
Rick Ennis, Director of Community Services, Brazeau County
Marc Gressler, Brazeau County Councilor
Annette Driessen, Director of Community Services, Town of Drayton Valley
Graham Long, Town of Drayton Valley Councilor
Kara Westerlund, Brazeau County Councilor

1.0 Call to Order

The meeting was called to order at 7:05 pm. by Acting Chair Marc Gressler

2.0 Introductions

Councilor Graham Long was welcomed to the Committee as a new representative appointed by Town Council, effective November 1st, 2014.

3.0 Agenda

3.1 Additions and Deletions

There were no additions or deletions to the agenda.

3.2 Approval

Motion by Fayrell Wheeler to approve the agenda as presented.

CARRIED

4.0 Minutes of the September 11th, 2014 Meeting

3.1 Approval

Motion by Kara Westerlund to accept the September 11th, 2014 minutes as presented.

CARRIED

5.0 Old Business

5.1 Sponsorships to Date - Update

There is no change in the status of the sponsorship levels for the aquatic facility.

5.2 Community Aquatic Committee

It was noted that the Community Aquatic Committee has made a decision to hold off on any action for a six month period.

6.0 New Business

6.1 Request for Direction ~ Rick Ennis

Rick Ennis presented a draft of a Request for Direction to be presented to Joint Council. The Committee discussed the content of the report and agreed that, while some critical criteria for moving forward will be needed, this item can be tabled until further research is completed on the green design on the facility.

6.2 Proposal for "NET ZERO FACILITY" ~ Brad Belke

Administration forwarded a summary for a research effort on a Net Zero design for an aquatic facility prepared by committee member Brad Belke. Administration had requested the proposal in an effort to find innovative approaches to move this project forward.

The Committee discussed the proposal (attached) and identified the following factors that support moving in this direction:

- a concern that the community may lose the energy needed to promote and fundraise for the project.
- limited responses to the Community Investment Plan receptions.
- the ability of a Net Zero design to attract Provincial and/or Federal Grants, as well as corporate sponsors.
- a concern that the operating costs of a new facility may be more limiting than the capital costs in having the project move forward.

Brad Belke will provide further information on the proposal and add a brief bio for inclusion in the proposal. Administration will prepare the package that is to go to each Council, outlining the intent of the proposal and the funds that are required to complete this research.

Administration will research possible grant sources, including AB Innovates, Province of Alberta, and the Town's CETC services.

6.3 Discussion on next steps

This item was addressed above.

7.0 Adjournment and Next Meeting Date

The next meeting date is scheduled for Monday, December 15th, 2014 at 1:00 pm at the Town Civic Centre.

Motion by Fayrell Wheeler to adjourn.

Time 8:30pm



Committee Chair



Date

Dec 15, 2014